

Page 1

# **Operations and Maintenance Manual**

We trust the contents of the attached manual are self explanatory. However, should you require any assistance or additional information, please contact us

# Information Schedule

Under normal circumstances spare parts are not required. However, in the event that our product becomes damaged in any way and replacements are required, please contact Epcot Cubicles

Unit 24 - 25 Edward Street

Darlington Co. Durham DL1 2UP

Telephone 01325 366666

Email sales@epcotcubicles.com

# Control of Substances Hazardous to Health (COSHH)

No materials used are known to be hazardous to health.

All aspects of the installation can be disposed of via conventional methods, such as through household waste or via a recycling centre.

## SCHEDULE OF RECOMMENDED CLEANING & MAINTENANCE

FOR Melamine Faced Chipboard Panels

#### Cleaning:

Always start by trying the gentlest method of cleaning. If a stain persists, work through the following steps, repeating each step several times if the stain seems to be disappearing For routine cleaning, use a damp cloth or sponge and a mild soap or detergent. Rinse the panels & dry on completion.

For difficult stains apply a mild household cleaner/detergent with a soft bristled brush. If stubborn stains persist, use a non-scratch cleaner such as Cif or Flash, scrubbing lightly with a soft bristled brush for 10 to 20 seconds

If a stain persists, apply undiluted household bleach, let stand for no longer than 2 minutes, and rinse thoroughly with warm water. DO NOT expose the laminate surface to household bleach for prolonged periods of time, as this may lead to permanent discolouration.

If the surface has been discoloured through long exposure to industrial grime, clean carefully with a cream cleaner containing a mild abrasive.

Be careful not to allow excess liquid onto the edging strips

If the surface has been discoloured through long exposure to industrial grime, clean carefully with a cream cleaner containing a mild abrasive.

Be careful not to allow excess liquid onto the edging strips

DO: Always rinse thoroughly after cleaning (residue from cleaning solutions is the single greatest cause of damage to laminate surfaces).

Epcot Cubicles



Epcot Leisure Ltd, Unit 24, Edward Street, Darlington, Co. Durham DL1 2UP www.epcotcubicles.com t: 01325 - 366666



Page 2

DO: Wipe up spills immediately, and rinse thoroughly.

DO NOT: Use acidic or abrasive cleaners, expose the laminate to household bleach for prolonged periods of time, or apply excessive scrubbing, especially on gloss finish surfaces.

Extra care should be taken when cleaning gloss surfaces. DO NOT use scouring cleaners or pads as these will scratch the laminate

It is inadvisable to use polish on laminate facings as streaking will occur, although not harmful it will look unsightly

DO NOT allow direct flame to contact the laminate as this will cause scorch marks, blistering, delamination and possible fire.

#### **Removing Access Panels:**

Access panels are normally fitted using nylon Keku hook and peg fixings. To release a panel, it must be lifted vertically by 20mm in order for the hook to release from the peg. The panel should be handled using a glass suction pad. Do not lever the panel using screwdrivers, as this will inevitably damage the panel edgings.

#### Cleaning Aluminium Hardware:

Cubicle locks & hinges should be wiped clean. These products should be cleaned using a solution of mild detergent diluted with warm water should be used. A soft cloth, sponge, or natural bristle brush may be used. Abrasive materials should be avoided. White spirit may be used to remove oil or grease deposits, but strong solvents must be avoided. The items must be thoroughly rinsed following use of detergents.

#### Maintenance of Hardware:

Cubicle locks & hinges should be wiped clean. A moderate amount of a silicone type lubricant (such as WD40) should be applied to all moving parts, with any excess lubricant promptly removed. Excess use of lubricants may attract dust, which will increase the wear rate of moving parts. It is imperative that the amount of lubricant is kept to a minimum.

Periodic checks for security of fixings, bolts, hinges and channel brackets are recommended. Tighten any nuts/screws which may have worked loose due to movement / vibration. No special tools are required unless optional security fixings have been specified (e.g. torx screws)

## Handling:

Care should be taken when handling to avoid dropping the panels as edge and corner damage may occur. These products are heavy, safe lifting techniques should always be employed, protective hand and footwear worn

#### **General Comments:**

In order to avoid water marks / limescale build-up, standing water should be removed from horizontal surfaces. Any water that splashed onto a panel edging should be removed immediately.

### Panels are inert and require no special disposal procedures.

You should be able to dispose of these via conventional methods, such as through household waste or via a recycling centre. Please consult your local authority for guidance.

Epcot Cubicles



Epcot Leisure Ltd, Unit 24, Edward Street, Darlington, Co. Durham DL1 2UP www.epcotcubicles.com t: 01325 - 366666